



KANSAS ATHLETICS COMPLIANCE

Commitment to Compliance: Academic Tutors

STAFF MEMBER INFORMATION

Name

Academic Year

Email Address

Phone #

EMPLOYEE GUIDELINES

10.1 Unethical Conduct.

Unethical conduct by a prospective or enrolled student-athlete or a current or former institutional staff member, which includes any individual who performs work for the institution or the athletics department even if he or she does not receive compensation for such work, may include, but is not limited to, the following: *(Revised: 1/10/90, 1/16/10, 1/9/96, 2/22/01, 8/4/05, 4/27/06, 1/8/07, 5/9/07, 10/23/07, 5/6/08, 10/5/10)*

- (a) Refusal to furnish information relevant to an investigation of a possible violation of an NCAA regulation when requested to do so by the NCAA or the individual's institution;
- (b) Knowing involvement in arranging for fraudulent academic credit or false transcripts for a prospective or an enrolled student-athlete;
- (c) Knowing involvement in offering or providing a prospective or an enrolled student-athlete an improper inducement or extra benefit or improper financial aid;
- (d) Knowingly furnishing or knowingly influencing others to furnish the NCAA or the individual's institution false or misleading information concerning an individual's involvement in or knowledge of matters relevant to a possible violation of an NCAA regulation;
- (e) Receipt of benefits by an institutional staff member for facilitating or arranging a meeting between a student-athlete and an agent, financial advisor or a representative of an agent or advisor (e.g., "runner");
- (f) Knowing involvement in providing a banned substance or impermissible supplement to student-athletes, or knowingly providing medications to student-athletes contrary to medical licensure, commonly accepted standards of care in sports medicine practice, or state and federal law. This provision shall not apply to banned substances for which the student-athlete has received a medical exception per Bylaw 31.2.3.5; however, the substance must be provided in accordance with medical licensure, commonly accepted standards of care and state or federal law;
- (g) Failure to provide complete and accurate information to the NCAA, the NCAA Eligibility Center or an institution's admissions office regarding an individual's academic record (e.g., schools attended, completion of coursework, grades and test scores);
- (h) Fraudulence or misconduct in connection with entrance or placement examinations;
- (i) Engaging in any athletics competition under an assumed name or with intent to otherwise deceive; or
- (j) Failure to provide complete and accurate information to the NCAA, the NCAA Eligibility Center or the institution's athletics department regarding an individual's amateur status.

Initials: _____



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10.3 Sports Wagering Activities.

The following individuals shall not knowingly participate in sports wagering activities or provide information to individuals involved in or associated with any type of sports wagering activities concerning intercollegiate, amateur or professional athletics competition: *(Adopted: 4/26/07 effective 8/1/07)*

- (a) Staff members of an institution's athletics department;
- (b) Nonathletics department staff members who have responsibilities within or over the athletics department (e.g., chancellor or president, faculty athletics representative, individual to whom athletics reports);
- (c) Staff members of a conference office; and
- (d) Student-athletes.

Initials: _____

11.1.1 Responsibility for Violations of NCAA Regulations.

Institutional staff members found in violation of NCAA regulations shall be subject to disciplinary or corrective action as set forth in the provisions of the NCAA enforcement procedures, whether such violations occurred at the certifying institution or during the individual's previous employment at another member institution.

Initials: _____

KAI Rules Violations Policy

As a staff member, if you know of any potential or actual rules violations, you are obligated to inform not only your supervisor, but also one of the following:

David Reed: Senior Associate Athletics Director – Compliance & Student Services

Dr. Zenger: Director of Athletics

Susan Stagg-Williams: Faculty Athletics Representative

Initials: _____

11.1.1.1 Responsibility of Head Coach.

An institution's head coach is presumed to be responsible for the actions of all assistant coaches and administrators who report, directly or indirectly, to the head coach. An institution's head coach shall promote an atmosphere of compliance within his or her program and shall monitor the activities of all assistant coaches and administrators involved with the program who report, directly or indirectly, to the coach. *(Adopted: 4/28/05, Revised: 10/30/12)*

Initials: _____

STUDENT-ATHLETE BENEFITS

16.02.3 Extra Benefit.

An extra benefit is any special arrangement by an institutional employee or representative of the institution's athletics interests to provide a student-athlete or the student-athlete family member or friend a benefit not expressly authorized by NCAA legislation. Receipt of a benefit by student-athletes or their family members or friends is not a violation of NCAA legislation if it is demonstrated that the same benefit is generally available to the institution's students or their family members or friends or to a particular segment of the student-body (e.g., international students, minority students) determined on a basis unrelated to athletics ability. *(Revised: 1/10/91, 1/19/13 effective 8/1/13)*

Initials: _____



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16.11.1.5 Occasional Meals.

A student-athlete or the entire team in a sport may receive an occasional meal in the locale of the institution on infrequent and special occasions from an institutional staff member. An institutional staff member may provide reasonable local transportation to student-athletes to attend such meals. A student-athlete or the entire team in a sport may receive an occasional meal from a representative of athletics interests on infrequent and special occasions under the following conditions:

- (a) The meal may only be provided in an individual's home, on campus or at a facility that is regularly used for home competition and may be catered; and
- (b) A representative of the institution's athletics interests may provide reasonable local transportation to student-athletes to attend the meal function only if the meal function is at the home of that representative.

Initials: _____

16.3.1.1 Academic Counseling/Support Services.

Member institutions shall make general academic counseling and tutoring services available to all student-athletes. Such counseling and tutoring services may be provided by the department of athletics or the institution's nonathletics student support services. In addition, an institution, conference or the NCAA may finance other academic support, career counseling or personal development services that support the success of student-athletes.

Initials: _____

As a Kansas Athletics, Inc. academic tutor, I understand and agree to the following terms:

- *Academic tutors may be subject to disciplinary or corrective action set forth in the provisions of the NCAA enforcement procedures and/or additional disciplinary action as determined by the Athletics Director if found in violation of NCAA rules or violations of any policy, rule or requirement of the University of Kansas.*
- *Academic tutors are responsible for asking the Compliance Office in the case of uncertainty or confusion of rules prior to engaging in any action that may be contrary to rules and regulations.*
- *Academic tutors are responsible for reporting any known potential and actual rules violations committed by any academic tutor/staff member/student-athlete/booster. The potential or actual violation must be reported to the Athletics Director, Faculty Athletics Representative or the Senior Associate Athletics Director for Compliance and Student Services.*
- *Academic tutors are expected to conduct themselves in an ethical manner that includes academic integrity, honesty and sportsmanship.*

I acknowledge my understanding and commitment to the guidelines listed above as they pertain to my responsibilities and duties as an academic tutor Kansas Athletics. I understand that failure to abide by all NCAA, Big 12 and Kansas Athletics Compliance rules and regulations could result in a violation of NCAA rules and may result in the loss of my employment opportunity with Kansas Athletics, Inc.

Academic Tutor Signature

Date

Tutor Coordinator Signature

Date

Compliance Signature

Date