

## **Autograph and Donation Request Policies**

1. The necessary application must be completed in its entirety, a minimum of 4 weeks prior to the requested deadline.
2. Completion of a request form in a timely manner, and approval from the Marketing Office, does not guarantee that KU can fulfill the request.
3. KU Athletics items will not be donated to other colleges or universities.
4. Due to the volume of requests, the Division of Athletics is able to donate items only to charitable entities within the Big 12 region.
5. Pursuant to NCAA regulations, items will not be donated to any entity that benefits a high-school, high-school aged students, or affiliates of any high-school aged students.

## **Frequently Asked Questions**

1. **Does KU Athletics donate athletic event tickets?**  
No. Unfortunately we are unable to donate tickets to our athletic events.
2. **Can an autographed item be used as an auction or raffle item at a fundraiser?**  
Yes (with approval from the KU Division of Athletics)
3. **Is KU Athletics able to accept PERSONAL (not an organization) items, such as a T-shirt or ball, to be autographed by members of the team or coaches?**  
Due to the volume and frequency of requests, KU Athletics cannot accept items to be autographed. Any item received by the Division of Athletics will be returned unsigned.
4. **Will KU Athletics consider a donation for the benefit of a religious organization?**  
Yes
5. **Will KU Athletics consider a donation to a for-profit corporate entity?**  
No. This rule is strictly enforced and governed by the NCAA. KU Athletics is also prohibited from providing any item to a charitable organization/event that is sponsored or cosponsored by a commercial entity.
6. **Will KU Athletics mail the requested item to the organization?**  
Yes, provided the organization provides a self-addressed, stamped envelope or appropriate sized parcel to cover the cost of shipping.

**7. I received an item for a charitable organization last year. Can I receive another item this year?**

The KU division of Athletics will provide a maximum of one autographed item per organization, per year. Receipt of an item in no way guarantees subsequent donations.